

**MINUTES OF MEETING
FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Farmton-Brevard Community Development District held a Public Hearing and Regular Meeting on Friday, July 19, 2019 at 11:00 a.m., at the Titusville City Hall, 2nd Floor Council Chambers, 555 S. Washington Avenue, Titusville, Florida 32796.

Present at the meeting were:

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|------------------|---------------------|
| Glenn Storch | Chair |
| Michael Brown | Vice Chair |
| Corey Brown | Assistant Secretary |
| R. Sans Lassiter | Assistant Secretary |

Also present were:

| | |
|--------------------------------|-----------------------------------|
| Cindy Cerbone | District Manager |
| Lisa Dao | Wrathell, Hunt and Associates LLC |
| Mark Watts (via telephone) | District Counsel |
| Helen Hutchens (via telephone) | Miami Corporation |

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 11:00 a.m. Supervisors Storch, Michael Brown, Corey Brown and Lassiter were present, in person. Supervisor Dowst was not present.

SECOND ORDER OF BUSINESS

Public Comments (*agenda items*)

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisor, Sans Lassiter [SEAT 5] (*the following to be provided in a separate package*)

Ms. Cerbone, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Lassiter. She provided and briefly explained the following items:

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- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - i. Form 1: Statement of Financial Interests**
 - ii. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - iii. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

Mr. Watts joined the meeting, via telephone.

Ms. Cerbone asked if Volusia County offered an email option to file Form 1. Mr. Watts would check with the Supervisor of Elections (SOE) and notify Mr. Brown. Mr. Storch asked about the potential need for a resolution of acceptance and transfer of real property. Mr. Watts stated an acquisition agreement was previously approved, which spelled out the terms for transfers, and, although a resolution was not necessary, the transfer documents could be arranged.

FOURTH ORDER OF BUSINESS**Public Hearing on Adoption of Fiscal Year 2019/2020 Budget****A. Proof/Affidavit of Publication**

The proof of publication was included for informational purposes.

B. Consideration of Resolution 2019-04, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2019, and Ending September 30, 2020; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone stated that nothing had changed since the proposed Fiscal Year 2020 budget was originally presented. As the District is Landowner-funded, funding requests would be submitted to the Developer only if funds are expended. Ms. Hutchens asked about the \$196 "Interest and miscellaneous" line item, on Page 2 of the unaudited financial statements. Ms. Cerbone stated that it was probably a refund; she would ask the Accounting Department and email Ms. Hutchens and the Board.

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Ms. Cerbone opened the public hearing.

No members of the public spoke

Ms. Cerbone closed the public hearing.

Ms. Cerbone presented Resolution 2019-04 and read the title.

On MOTION by Mr. Storch and seconded by Mr. Lassiter, with all in favor, Resolution 2019-04, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020; Authorizing Budget Amendments; and Providing an Effective Date, subject to review and explanation of the interest line item on Page 2 of the Unaudited Financial Statements as of May 31, 2019, was adopted.

FIFTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2019/2020
Funding Agreement**

Ms. Cerbone presented the Fiscal Year 2019/2020 Funding Agreement. The Agreement was identical, in form, to previous years.

On MOTION by Mr. Lassiter and seconded by Mr. Corey Brown, with all in favor, the Fiscal Year 2019/2020 Funding Agreement, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2019-05,
Designating Dates, Times and Locations for
Regular Meetings of the Board of
Supervisors of the District for Fiscal Year
2019/2020 and Providing an Effective Date**

Ms. Cerbone presented Resolution 2019-05 and read the title. The Fiscal Year 2020 meetings would be held at the library.

On MOTION by Mr. Lassiter and seconded by Mr. Corey Brown, with all in favor, Resolution 2019-05, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2019/2020 and Providing an Effective Date, was adopted.

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SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of May 31, 2019

Ms. Cerbone presented the Unaudited Financial Statements as of May 31, 2019. Ms. Hutchens and the Board would receive an email regarding the “Interest and miscellaneous” line item, on Page 2.

On MOTION by Mr. Storch and seconded by Mr. Lassiter, with all in favor, the Unaudited Financial Statements as of May 31, 2019, subject to review and explanation of the “Interest and miscellaneous” line item, were accepted.

EIGHTH ORDER OF BUSINESS

Approval of April 25, 2019 Regular Meeting Minutes

Ms. Cerbone presented the April 25, 2019 Regular Meeting Minutes. The following change was made:

Line 84: Change “Assistant Secretary” to “Assistant Treasurer”

On MOTION by Mr. Corey Brown and seconded by Mr. Lassiter, with all in favor, the April 25, 2019 Regular Meeting Minutes, as amended, were approved.

NINTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney: *Cobb Cole*

Regarding the deed transfer, Mr. Watts stated that the Chair is authorized to execute the documents and any of the Assistant Secretaries could attest, as outlined in the Acquisition Agreement. He reviewed the appraisal and found that the values were in order; the document would be forwarded to Mr. Storch.

B. Engineer: *Mark Dowst & Associates, Inc.*

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There being no report, the next item followed.

C. Manager: *Wrathell, Hunt and Associates, LLC*

There being no report, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments (*non-agenda items*)

There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Lassiter and seconded by Mr. Michael Brown, with all in favor, the meeting adjourned at 11:18 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

FARMTON-BREVARD CDD

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DocuSigned by:
Cindy Carbone
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Secretary/Assistant Secretary

DocuSigned by:
Glenn Storch
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Chair/Vice Chair