

**MINUTES OF MEETING
FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Farmton-Brevard Community Development District held a Public Hearing and Regular Meeting on Thursday, August 2, 2018 at 11:00 a.m., at the Titusville City Hall, 2nd Floor Council Chambers, 555 S. Washington Avenue, Titusville, Florida 32796.

Present at the meeting were:

Glenn Storch (via telephone)	Chair
Michael Brown	Vice Chair
Mark Dowst	Assistant Secretary
Corey Brown	Assistant Secretary
R. Sans Lassiter	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Mark Watts (via telephone)	District Counsel
Mark Dowst	District Engineer
Helen Hutchens (via telephone)	Miami Corporation

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 11:02 a.m. Supervisors Dowst, Michael Brown, Corey Brown and Lassiter were present, in person. Supervisor Storch was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments (*agenda items*)

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Public Hearing to Hear Comments and
Objections on Adoption of Fiscal Year
2018/2019 Budget**

A. Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2018-03, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019

Ms. Cerbone reviewed the Fiscal Year 2019 budget. Overall, the budget was essentially the same as Fiscal Year 2018, with only slight increases in two line items, based on the actual expense.

Ms. Cerbone opened the Public Hearing.

No members of the public spoke.

Ms. Cerbone closed the Public Hearing.

Ms. Cerbone presented Resolution 2018-03 and read the title.

On MOTION by Mr. Michael Brown and seconded by Mr. Lassiter, with all in favor, Resolution 2018-03, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Fiscal Year 2018/2019 Funding Agreement

Ms. Cerbone presented the Fiscal Year 2018/2019 Funding Agreement. The District is Landowner-funded; expenses will be funded by the Landowner, as they are incurred.

On MOTION by Mr. Dowst and seconded by Mr. Corey Brown, with all in favor, the Fiscal Year 2018/2019 Funding Agreement, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2018-04, Adopting the Annual Meeting Schedule for Fiscal Year 2018/2019

Ms. Cerbone presented Resolution 2018-04. The following change was made:

Date: Change "Friday, April 19" to "Thursday, April 18"

On MOTION by Mr. Michael Brown and seconded by Mr. Dowst, with all in favor, Resolution 2018-04, Adopting the Annual Meeting Schedule for Fiscal Year 2018/2019, as amended, was adopted.

**FARMTON-BREVARD CDD
SIXTH ORDER OF BUSINESS**

August 2, 2018

**Ratification of November 6, 2018
Landowners' Meeting Location: Titusville
Area Chamber of Commerce, 2000 S.
Washington Avenue, Titusville, Florida
32780-4747**

Ms. Cerbone stated that it was necessary to change the location of the Landowners' Meeting because, since it is scheduled for the same day as the General Election, this location would not be available. A new location for the Landowners' Meeting was secured; therefore, it is necessary to ratify the new location. Board Members are not required to attend the Landowners' Meeting but the Landowner or a Proxy Holder should attend. Landowner Seats 3, 4 and 5, currently held by Mr. Dowst, Mr. Corey Brown and Mr. Lassiter, respectively, would be up for election.

On MOTION by Mr. Corey Brown and seconded by Mr. Dowst, with all in favor, the new meeting location of the Titusville Area Chamber of Commerce, 2000 S. Washington Avenue, Titusville, Florida 32780-4747 for the November 6, 2018 Landowners' Meeting, was ratified.

Mr. Storch asked if the Mims Library was still closed. Ms. Cerbone replied affirmatively.

SEVENTH ORDER OF BUSINESS

**Approval of Unaudited Financial
Statements as of June 30, 2018**

Ms. Cerbone presented the Unaudited Financial Statements as of June 30, 2018. In response to a question regarding the negative Fund Balance amount, Ms. Cerbone stated that it was due to timing of paying expenses and submitting funding requests after expenses are booked.

On MOTION by Mr. Michael Brown and seconded by Mr. Lassiter, with all in favor, the Unaudited Financial Statements as of June 30, 2018, were approved.

EIGHTH ORDER OF BUSINESS

**Approval of April 27, 2018 Regular Meeting
Minutes**

Ms. Cerbone presented the April 27, 2018 Regular Meeting Minutes.

On MOTION by Mr. Lassiter and seconded by Mr. Corey Brown, with all in favor, the April 27, 2018 Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS**Other Business**

There being no other business, the next item followed.

TENTH ORDER OF BUSINESS**Staff Reports****A. Attorney: *Cobb Cole***

Mr. Watts asked for a status on the road construction. A Board Member stated that paving was occurring today. Mr. Watts reminded everyone to keep track of all the expenses so that they could be recovered through public financing. Ms. Hutchins stated that she was keeping track.

B. Engineer: *Mark Dowst & Associates, Inc.*

There being no report, the next item followed.

C. Manager: *Wrathell, Hunt and Associates, LLC***i. 0 Registered Voters in District as of April 15, 2018**

There were no registered voters residing within the boundaries of the District, as of April 15, 2018.

ii. Consideration of ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit

Ms. Cerbone stated that numerous CDDs and other entities had claims filed against them alleging that their websites were not compliant with the Americans with Disabilities Act (ADA) requirements for websites. Although this District was not sued, Management is treating this matter the same for all of its Districts and proactively engaged ADA Site Compliance (ADASC) to assist in bringing each website into compliance. The website is being purged of all documents and information that is not legally required for CDD websites, as well as outdated documents. Going forward, all information and documents on the CDD's website will be in an ADA compliant format. Mr. Storch asked if the CDD must have a website. Mr. Watts replied affirmatively. Discussion ensued regarding the ADA requirements, ADA guidelines, etc.

On MOTION by Mr. Lassiter and seconded by Mr. Michael Brown, with all in favor, the ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit, was approved.

Mr. Storch left the meeting.

- iii. **LANDOWNER’S MEETING: November 6, 2018 at 11:00 A.M. at Titusville Area Chamber of Commerce (*Board not required to attend*)**

The Landowner’s Meeting will be held on November 6, 2018 at 11:00 a.m. Board Members are not required to attend. The Landowner or a Proxy Holder should attend.

ELEVENTH ORDER OF BUSINESS

Public Comments (*non-agenda items*)

There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Board Members’ Comments/Requests

Discussion ensued regarding recognizing when there are no members of the public present and what to do if there is a deaf member of the public in attendance who could not be heard on audio. Ms. Cerbone noted that, once they are further along, many Districts eventually adopt Rules of Procedure which set forth the District’s procedures.

THIRTEENTH ORDER OF BUSINESS

Supervisors’ Requests

There being no Supervisors’ requests, the next item followed.

FOURTEENTH ORDER OF BUSINESS

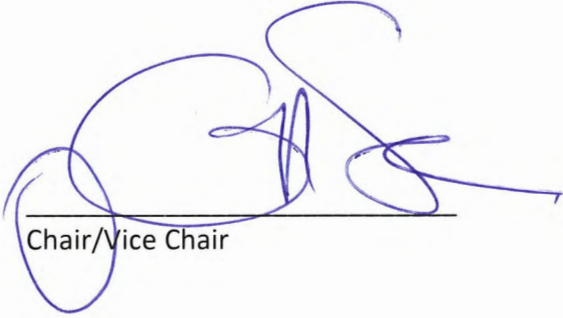
Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Michael Brown and seconded by Mr. Dowst, with all in favor, the meeting adjourned at 11:32 a.m.



Secretary/Assistant Secretary



Chair/Vice Chair