

**MINUTES OF MEETING
FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Board of Supervisors of the Farmton-Brevard Community Development District was held on Friday, April 27, 2018 at 11:00 a.m., at the Titusville City Hall, 2nd Floor Council Chambers, 555 S. Washington Avenue, Titusville, Florida 32796.

Present at the meeting were:

Glenn Storch	Chair
Mark Dowst	Assistant Secretary
Corey Brown	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Mark Watts (<i>via telephone</i>)	District Counsel
Mark Dowst	District Engineer
Helen Hutchens (<i>via telephone</i>)	Miami Corporation

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 11:10 a.m. Supervisors Storch, Dowst and Corey Brown were present, in person. Supervisors Lassiter and Michael Brown were not present.

SECOND ORDER OF BUSINESS

Public Comments (*agenda items*)

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2018-01,
Approving Fiscal Year 2018/2019
Proposed Annual Budget and Setting a
Public Hearing Date for Final Adoption**

Ms. Cerbone presented Resolution 2018-01. The District is Landowner-funded; the Landowner provides funding, as expenses are incurred.

Ms. Cerbone presented the proposed Fiscal Year 2019 budget and reviewed line item adjustments over the Fiscal Year 2018 budget. In response to a question, she confirmed that both the insurance and website costs typically increase annually.

Ms. Hutchens stated that Mr. Michael Brown requested, going forward, to not meet on Monday and Friday, if possible, due to schedule conflicts. Discussion ensued regarding possible other days and changing the location to Mims Library, if available and confirmation falls within the 60-day advance publication deadline. As requested, Management will send Outlook calendar invites, as meetings are scheduled. The following change was made:

DATE: Change “July 31, 2018” to “Thursday, August 2, 2018”

On MOTION by Mr. Dowst and seconded by Mr. Corey Brown, with all in favor, Resolution 2018-01, as amended, Approving the District’s Fiscal Year 2018/2019 Proposed Annual Budget and Setting a Public Hearing Date for Final Adoption for Thursday, August 2, 2018 at 11:00 a.m., at Mims Library, if available, otherwise, at the Titusville City Hall location, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2018-02, Designating Date, Time and Location for Landowners’ Meeting

Ms. Cerbone presented Resolution 2018-02. Landowner Seats 3, 4 and 5, currently held by Mr. Dowst, Mr. Corey Brown and Mr. Lassiter, respectively, were up for election in November. The proposed Landowners’ meeting date is November 6, 2018, Election Day. Board Members were not required to attend; however, the Landowner or a proxy holder for the Landowner must attend to cast votes. Mr. Watts confirmed that the District is required to hold the Landowners’ meeting in November, in Brevard County and that there was no issue conducting it on Election Day, November 6, 2018. The meeting would be held at Mims Library, pending availability; otherwise, it would be held at Titusville City Hall. Ms. Hutchens will notify Ms. Cerbone of who would attend as proxy holder. The location in Section 1 would be changed from the Titusville City Hall location to Mims Library, if Mims Library is available.

On MOTION by Mr. Storch and seconded by Mr. Corey Brown, with all in favor, Resolution 2018-02, as amended, Designating Date, Time and Location for Landowners' Meeting for November 6, 2018 at 11:00 a.m., at Mims Library, if available, otherwise, at the Titusville City Hall, was adopted.

FIFTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of March 31, 2018

Ms. Cerbone presented the Unaudited Financial Statements as of March 31, 2018. Several one-time annual costs were booked in the first quarter, including the annual special district fee and insurance. Mr. Storch asked why the fund balance was a negative amount. Ms. Cerbone stated it was either due to not submitting a funding request or funds were not yet received; if there were issues, the Board would be notified. Ms. Hutchens explained the process and delay between when reimbursements are submitted and when Management receives funding.

On MOTION by Mr. Storch and seconded by Mr. Dowst, with all in favor, the Unaudited Financial Statements as of March 31, 2018, were approved.

SIXTH ORDER OF BUSINESS

Approval of September 27, 2017 Rescheduled Public Hearing and Special Meeting Minutes

Ms. Cerbone presented the September 27, 2017 Rescheduled Public Hearing and Special Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Storch and seconded by Mr. Corey Brown, with all in favor, the September 27, 2017 Rescheduled Public Hearing and Special Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney: *Cobb Cole*

Mr. Watts asked for a status on the road construction. Mr. Storch stated the 5A road construction was in progress. Ms. Hutchens confirmed it was in progress and funding was being handled through the Landowner. Mr. Watts stated, if the District ever wanted to convey that as public infrastructure, all of the costs must be tracked in order to justify financing it. Ms. Hutchens stated she is keeping track of those costs.

B. Engineer: *Mark Dowst & Associates, Inc.*

There being no report, the next item followed.

C. Manager: *Wrathell, Hunt and Associates, LLC*

i. NEXT MEETING DATE: June 8, 2018 at 2:00 P.M.

The next meeting will be held on August 2, 2018 at 11:00 a.m., at a Mims Library or this location, based on availability, rather than on June 8, as originally scheduled.

NINTH ORDER OF BUSINESS

Public Comments (*non-agenda items*)

There being no public comments, the next item followed.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests

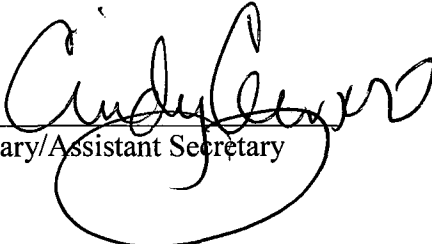
There being no Supervisors' requests, the next item followed.

TWELFTH ORDER OF BUSINESS

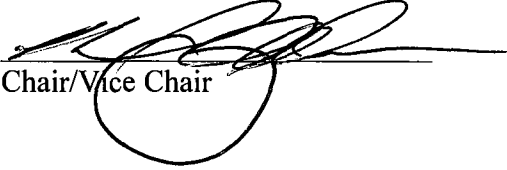
Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Dowst and seconded by Mr. Corey Brown, with all in favor, the meeting adjourned at 11:25 a.m.



Secretary/Assistant Secretary



Chair/Vice Chair