

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT
DISTRICT**

**PUBLIC HEARING AND
REGULAR MEETING
AGENDA**

September 15, 2017

Farmton-Brevard Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W●Boca Raton, Florida 33431
Phone: (561) 571-0010●Toll-free: (877) 276-0889●Fax: (561) 571-0013

September 6, 2017

Board of Supervisors
Farmton-Brevard Community Development District

<p><u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p>

Dear Board Members:

A Public Hearing and Regular Meeting of the Board of Supervisors of the Farmton-Brevard Community Development District will be held on **Friday, September 15, 2017 at 3:00 p.m.**, at the **Titusville City Hall, 2nd Floor Council Chambers, 555 S. Washington Avenue, Titusville, Florida 32796.** The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments (*agenda items*)
3. **Public Hearing to Hear Comments and Objections on Adoption of Fiscal Year 2017/2018 Budget**
 - A. Proof of Publication
 - B. Consideration of **Resolution 2017-04**, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2017, and Ending September 30, 2018
4. Consideration of **Resolution 2017-05**, Adopting the Annual Meeting Schedule for Fiscal Year 2017/2018
5. Approval of Unaudited Financial Statements as of July 31, 2017
6. Approval of **June 9, 2017** Regular Meeting Minutes
7. Other Business
8. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager

9. Public Comments (*non-agenda items*)
10. Board Members' Comments/Requests
11. Supervisors' Requests
12. Adjournment

I look forward to seeing all of you at the upcoming meeting. In the meantime, if you should have any questions or concerns, please do not hesitate to contact me directly at (561) 346-5294.

Sincerely,



Cindy Cerbone
District Manager

FOR BOARD MEMBERS AND STAFF TO

ATTEND BY TELEPHONE:

Call-in number: 1-888-354-0094

Conference ID: 8518503



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Florida Today

Aug. 29, 2017

Miscellaneous Notices

Ad #2363082 08/29/2017 9/5/2017 FARMTON-BREVARD COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2017/2018 BUDGET; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING The Board of Supervisors (the "Board") of the Farmton-Brevard Community Development District (the "District") will hold a public hearing on September 15, 2017 at 3:00 p.m., at the Titusville City Hall, 2nd Floor Council Chambers, 555 S. Washington Avenue, Titusville, Florida 32796 for the purpose of hearing comments and objections on the adoption of the proposed budget ("Proposed Budget") of the District for the fiscal year beginning October 1, 2017 and ending September 30, 2018 ("Fiscal Year 2017/2018"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Wrathell, Hunt & Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (561) 571-0010 ("District Manager's Office"), during normal business hours. The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. District Manager Farmton-Brevard CDD

Show results beginning at page:

RESOLUTION 2017-04

THE ANNUAL APPROPRIATION RESOLUTION OF THE FARMTON-BREVARD COMMUNITY DEVELOPMENT DISTRICT (THE “DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2017, submitted to the Board of Supervisors (the “Board”) a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the Farmton-Brevard Community Development District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget (the “Proposed Budget”), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the Board set September 15, 2017, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1st of each year, the District Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FARMTON-BREVARD COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. That the Board of Supervisors has reviewed the District Manager’s Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The District Manager’s Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The adopted budget, as amended, shall be maintained in the office of the District Manager and at the District’s Records Office and identified as “The Budget for the Farnton-Brevard Community Development District for the Fiscal Year Ending September 30, 2018,” as adopted by the Board of Supervisors on September 15, 2017.
- d. The final adopted budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the Farnton-Brevard Community Development District, for the fiscal year beginning October 1, 2017, and ending September 30, 2018, the sum of \$14,190 to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	<u>\$14,190</u>
TOTAL ALL FUNDS	\$14,190

SECTION 3. SUPPLEMENTAL APPROPRIATIONS

Pursuant to Section 189.016, Florida Statutes, the following provisions govern amendments to the budget(s) for any particular fund(s) listed above:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016 of the Florida Statutes, among other applicable laws.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ___ DAY OF _____, 2017.

ATTEST:

**FARMTON-BREVARD COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____

Its: _____

Exhibit A: Fiscal Year 2017/2018 Budget

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2018
PREPARED MAY 17, 2017**

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
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Description	Page Number(s)
General fund budget	1
Definitions of general fund expenditures	2

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2017**

	Fiscal Year 2017				Proposed Budget FY 2018
	Proposed Budget FY 2017	Actual through 3/31/17	Projected through 9/30/2017	Total Actual and Projected	
REVENUES					
Landowner contributions	\$ 14,525	\$6,351	\$ 8,592	\$ 14,943	\$ 14,190
Total revenues	<u>14,525</u>	<u>6,351</u>	<u>8,592</u>	<u>14,943</u>	<u>14,190</u>
EXPENDITURES					
Management/accounting/recording	5,000	2,500	2,500	5,000	5,000
Legal	3,500	1,382	2,118	3,500	3,500
Postage	150	-	150	150	150
Printing & binding	200	100	100	200	200
Legal advertising	1,500	-	1,500	1,500	1,500
Annual district filing fee	175	-	175	175	175
Insurance	2,250	2,550	-	2,550	2,550
Contingencies	500	160	340	500	500
Website	1,250	-	1,250	1,250	615
Total expenditures	<u>14,525</u>	<u>6,692</u>	<u>8,133</u>	<u>14,825</u>	<u>14,190</u>
Net increase/(decrease) of fund balance	-	(341)	459	118	-
Fund balance - beginning (unaudited)	-	(118)	(459)	(118)	-
Fund balance - ending (projected)	<u>\$ -</u>	<u>\$ (459)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional services

Management/accounting/recording	\$ 5,000
<p>Wrathell, Hunt and Associates, LLC, specializes in managing Community Development Districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the District, develop financing programs, administer the issuance of tax exempt bond financings, and operate and maintain the assets of the community. This fee is inclusive of district management and recording services; however, it has been reduced for the current fiscal year due to the reduced level of activity that is anticipated.</p>	
Legal	3,500
<p>Cobb Cole Attorneys at Law provides on-going general counsel and legal representation. As such, he is confronted with issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts. In this capacity, he provides service as a "local government lawyer," realizing that this type of local government is very limited in its scope – providing infrastructure and services to developments.</p>	
Postage	150
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	200
Copies, agenda package items, etc.	
Legal advertising	1,500
The District advertises for monthly meetings, special meetings, public hearings, bidding, etc.	
Annual district filing fee	175
Annual fee paid to the Florida Department of Economic Opportunity.	
Insurance	2,550
The District carries public officials liability insurance. The limit of liability is set at \$1,000,000 for public officials liability.	
Contingencies	500
Bank charges and other miscellaneous expenses incurred during the year.	
Website	615
Total expenditures	<u><u>\$ 14,190</u></u>

RESOLUTION 2017-05

**A RESOLUTION OF THE FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT ADOPTING
THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR
2017/2018**

WHEREAS, the Farmton-Brevard Community Development District ("District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Brevard County, Florida; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time and location of the District's meetings; and

WHEREAS, the Board has proposed the Fiscal Year 2017/2018 annual meeting schedule as attached in **Exhibit A**;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT**

1. The Fiscal Year 2017/2018 annual public meeting schedule attached hereto and incorporated by reference herein as **Exhibit "A"** is hereby approved and will be published and filed in accordance with the requirements of Florida law.
2. The District Manager is hereby directed to submit a copy of the Fiscal Year 2017/2018 annual public meeting schedule to Brevard County and the Department of Economic Opportunity.
3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this ____ day of _____, 2017.

ATTEST:

**FARMTON-BREVARD COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chair, Board of Supervisors

Exhibit "A"

FISCAL YEAR 2017/2018 MEETING SCHEDULE

	Date	Time	Potential Discussion Focus
1	Friday, June 8, 2018	2:00 PM	Approve Fiscal Year 2018/2019 Proposed Budget
2	Friday, September 7, 2018	2:00 PM	Adopt Fiscal Year 2018/2019 Final Budget

Meeting Location: **TBD**

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
JULY 31, 2017**

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JULY 31, 2017**

	General Fund	Total Governmental Funds
ASSETS		
Cash	\$ 3,959	\$ 3,959
Due from landowner	516	516
Total assets	\$ 4,475	\$ 4,475
 LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 1,974	\$ 1,974
Landowner advance	2,500	2,500
Total liabilities	4,474	4,474
 DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	516	516
Total deferred inflows of resources	516	516
 Fund balances:		
Unassigned	(515)	(515)
Total fund balances	(515)	(515)
 Total liabilities, deferred inflows of resources and fund balances	 \$ 4,475	 \$ 4,475

**FARMTON-BREVARD
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED JULY 31, 2017**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES				
Landowner contribution	\$ 1,535	\$ 8,805	\$ 14,125	62%
Total revenues	<u>1,535</u>	<u>8,805</u>	<u>14,125</u>	62%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	417	4,167	5,000	83%
Legal	-	1,382	3,500	39%
Postage	57	57	150	38%
Printing & binding	17	167	200	84%
Legal advertising	-	-	1,500	0%
Annual special district fee	-	-	175	0%
Insurance	-	2,550	2,500	102%
Contingencies	24	262	500	52%
Website	-	617	600	103%
Total professional & administrative	<u>515</u>	<u>9,202</u>	<u>14,125</u>	65%
Excess/(deficiency) of revenues over/(under) expenditures	1,020	(397)	-	
Fund balances - beginning	<u>(1,535)</u>	<u>(118)</u>	<u>-</u>	
Fund balances - ending	<u><u>\$ (515)</u></u>	<u><u>\$ (515)</u></u>	<u><u>\$ -</u></u>	

1 **MINUTES OF MEETING**
2 **FARMTON-BREVARD**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 A Regular Meeting of the Board of Supervisors of the Farmton-Brevard Community
6 Development District was held on **Friday, June 9, 2017 at 2:00 p.m.**, at the **Mims-Scootsmoor**
7 **Public Library, 3615 Lionel Road, Mims, Florida 32754.**
8

9 **Present at the meeting were:**

10
11 Glenn Storch Chair
12 Michael Brown Vice Chair
13 Mark Dowst Assistant Secretary
14 R. Sans Lassiter Assistant Secretary
15

16 **Also present were:**

17
18 Cindy Cerbone Wrathell, Hunt and Associates, LLC
19 Michael Woods District Counsel
20 Mark Dowst District Engineer
21 Corey Brown The Storch Law Firm
22 Helen Hutchens (*via telephone*) Miami Corporation
23
24

25 **FIRST ORDER OF BUSINESS**

25 **Call to Order/Roll Call**

26
27 Ms. Cerbone called the meeting to order at 2:04 p.m. Supervisors Brown, Dowst Lassiter
28 and Glenn Storch were present, in person. Supervisor Catherine Storch was not present.
29

30 **SECOND ORDER OF BUSINESS**

30 **Public Comments (*agenda items*)**

31
32 There being no public comments, the next item followed.
33

34 **THIRD ORDER OF BUSINESS**

34 **Acceptance of Resignation of Supervisor**
35 **Catherine Storch**

36
37 Ms. Cerbone presented the letter of resignation from Mrs. Storch.
38

39 **On MOTION by Mr. Storch and seconded by Mr. Lassiter,**
40 **with all in favor, the resignation of Mrs. Catherine Storch,**
41 **effective immediately, was accepted.**

42 **FOURTH ORDER OF BUSINESS**

**Consideration of Appointment to Seat 4;
Term Expires November, 2018**

43
44
45 Mr. Storch nominated Mr. Corey Brown to fill Seat 4; term expires November, 2018. No
46 other nominations were made.

47
48 **On MOTION by Mr. Michael Brown and seconded by Mr.**
49 **Dowst, with all in favor, the appointment of Mr. Corey Brown**
50 **to Seat 4; term expires November, 2018, was approved.**

- 51
52
53 • **Administration of Oath of Office to Newly Elected Supervisor** *(the following to be*
54 *provided in a separate package)*

55 Ms. Cerbone, a Notary of the State of Florida and duly authorized, administered the Oath
56 of Office to Mr. Brown. Ms. Cerbone provided and briefly explained the following items:

- 57 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and**
58 **Employees**
59 **B. Membership, Obligations and Responsibilities**
60 **C. Financial Disclosure Forms**
61 **i. Form 1: Statement of Financial Interests**
62 **ii. Form IX: Amendment to Form 1, Statement of Financial Interests**
63 **iii. Form 1F: Final Settlement of Financial Interests**
64 **D. Form 8B: Memorandum of Voting Conflict for County, Municipal and Other Local**
65 **Public Officers**

66
67 **FIFTH ORDER OF BUSINESS**

**Discussion/Consideration District
Manager’s Revised Operating Procedures**

- 68
69
70 **A. Consideration of Resolution 2017-01, Electing Officers of the District**

71 Ms. Cerbone presented Resolution 2017-01. Mr. Jeff Pinder, Wrathell, Hunt and
72 Associates, LLC Corporate Controller, would be added to the slate of officers, as Assistant
73 Treasurer. This would enable Mr. Pinder to interact with the bank, on the District’s behalf,
74 whenever Mr. Wrathell was unavailable. Newly appointed Supervisor, Mr. Corey Brown, would
75 also be added, as Assistant Secretary. The remaining slate of officers was unchanged. The slate
76 of officers was as follows:

77	Glenn Storch	Chair
78	Michael Brown	Vice Chair
79	Craig Wrathell	Secretary
80	Craig Wrathell	Treasurer
81	Jeff Pinder	Assistant Treasurer
82	R. Sams Lassiter	Assistant Secretary
83	Mark Dowst	Assistant Secretary
84	Corey Brown	Assistant Secretary
85	Howard McGaffney	Assistant Secretary
86	Cindy Cerbone	Assistant Secretary

87

On MOTION by Mr. Storch and seconded by Mr. Michael Brown, with all in favor, Resolution 2017-01, Electing Officers of the District, as stated, with the addition of Mr. Pinder, as Assistant Treasurer, and Mr. Corey Brown, as Assistant Secretary, was adopted.

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B. Consideration of Resolution 2017-02, Designating the Authorized Signatories for the District’s Bank Account(s)

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Ms. Cerbone presented Resolution 2017-02. The Chair, Vice Chair, Treasurer and Assistant Treasurer would be designated as authorized signatories on the District’s operating account, and Mr. Wrathell must countersign all checks and warrants. Mr. Storch preferred that only Mr. Wrathell sign checks and open and close accounts, on the District’s behalf. Ms. Hutchens suggested that Mr. Pinder not be authorized to close and open accounts. Mr. Woods stated that a resolution must be adopted to open or close accounts. For clarification, Mr. Storch stated that the Assistant Treasurer does not have authority to open and close accounts. Mrs. Storch wanted to be notified when accounts were opened or closed by Mr. Wrathell. Ms. Cerbone stated that Resolution 2017-02 would be amended to state that opening or closing bank accounts, on behalf of the District, required adoption of a resolution.

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111

On MOTION by Mr. Storch and seconded by Mr. Corey Brown, with all in favor, Resolution 2017-02, Designating the Authorized Signatories for the District’s Bank Account(s), as amended, was adopted.

112 **SIXTH ORDER OF BUSINESS**

Consideration of Resolution 2017-03, Approving Fiscal Year 2017/2018 Proposed Annual Budget and Setting a Public Hearing Date for Final Adoption

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117 Ms. Cerbone presented Resolution 2017-03. In the first column, on Page 1, the Fiscal
118 Year 2017 amount for “Website” must be changed from \$1,250 to \$600, as \$600 was budgeted
119 for Fiscal Year 2017, as opposed to \$1,250. Friday, September 1, 2017 was the proposed public
120 hearing date but the date could be changed.

121

On MOTION by Mr. Lassiter and seconded by Mr. Corey Brown, with all in favor, Resolution 2017-03, Approving Fiscal Year 2017/2018 Proposed Annual Budget and Setting a Public Hearing Date for Final Adoption, as amended to set the Public Hearing Date for Friday, September 15, 2017 at 3:00 p.m., at this location, was adopted.

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130 **SEVENTH ORDER OF BUSINESS**

Consideration of Funding Agreement for Fiscal Year 2017/2018

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133 Ms. Cerbone presented the Funding Agreement for Fiscal Year 2017/2018. During the
134 last meeting, additional information was needed to update the prior year, on the “Farmton-
135 Brevard Community Development District Fiscal Year 2017/2018 Funding Agreement”,
136 between the District and Farmton 5A, LLC (Farmton). Mr. Storch stated that permitting and
137 construction were occurring and assignment would be from Farmton, directly, and suggested
138 preparing a partial assignment, as opposed to the District completing the actual construction,
139 which would require the request for proposals (RFP) process. Mr. Storch would advise
140 Management if this item should be included on the September agenda.

141

On MOTION by Mr. Storch and seconded by Mr. Michael Brown, with all in favor, the Funding Agreement for Fiscal Year 2017/2018, was approved.

142
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144

147 **EIGHTH ORDER OF BUSINESS**

Approval of Unaudited Financial Statements as of April 30, 2017

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150 Ms. Cerbone presented the Unaudited Financial Statements as of April 30, 2017. As
151 requested at the last meeting, the word “Developer” was changed to “Landowner”.

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On MOTION by Mr. Michael Brown and seconded by Mr. Dowst, with all in favor, the Unaudited Financial Statements as of April 30, 2017, were approved.

NINTH ORDER OF BUSINESS

Approval of August 26, 2016 Public Hearing and Regular Meeting Minutes

Ms. Cerbone presented the August 26, 2016 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections. The following change was made:

Line 152: Change “Mr. Dowst” to “Mr. Watts”

On MOTION by Mr. Storch and seconded by Mr. Michael Brown, with all in favor, the August 26, 2016 Public Hearing and Regular Meeting Minutes, as amended, were approved.

TENTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report, the next item followed.

C. Manager

i. 0 Registered Voters in the District as of April 15, 2017

Ms. Cerbone stated there were zero registered voters residing within the boundaries of the District as of April 15, 2017.

ii. NEXT MEETING DATE: September 1, 2017 at 2:00 P.M.

Mrs. Cerbone stated that the meeting will be held on Friday, September 15, 2017 at 3:00 p.m., at this location, rather than on September 1. Mr. Storch asked to receive a calendar reminder.

189 **TWELFTH ORDER OF BUSINESS** **Public Comments (*non-agenda items*)**

190
191 There being no public comments, the next item followed.

192
193 **THIRTEENTH ORDER OF BUSINESS** **Board Members' Comments/Requests**

194
195 Mr. Storch reminded the Board that Form 1 must be submitted to the Supervisor of
196 Elections by July 1 and asked if Mrs. Storch must file anything, since she resigned from the
197 Board. Ms. Cerbone previously reminded Mrs. Storch to file the proper form, upon her
198 resignation. Mr. Storch asked Ms. Cerbone to email Form 1 to the Board, along with a reminder
199 that Form 1 is due by July 1, 2017.

200
201 **FOURTEENTH ORDER OF BUSINESS** **Supervisors' Requests**

202
203 There being no Supervisors' requests, the next item followed.

204
205 **FIFTEENTH ORDER OF BUSINESS** **Adjournment**

206
207 There being nothing further to discuss, the meeting adjourned.

208
209 **On MOTION by Mr. Michael Brown and seconded by Mr.**
210 **Lassiter, with all in favor, the meeting adjourned at 2:34 p.m.**

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215
216 [SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT